



Lebanon Housing Newsletter

September 2019

**“Life starts all over  
again when it gets  
crisp in the fall.”**

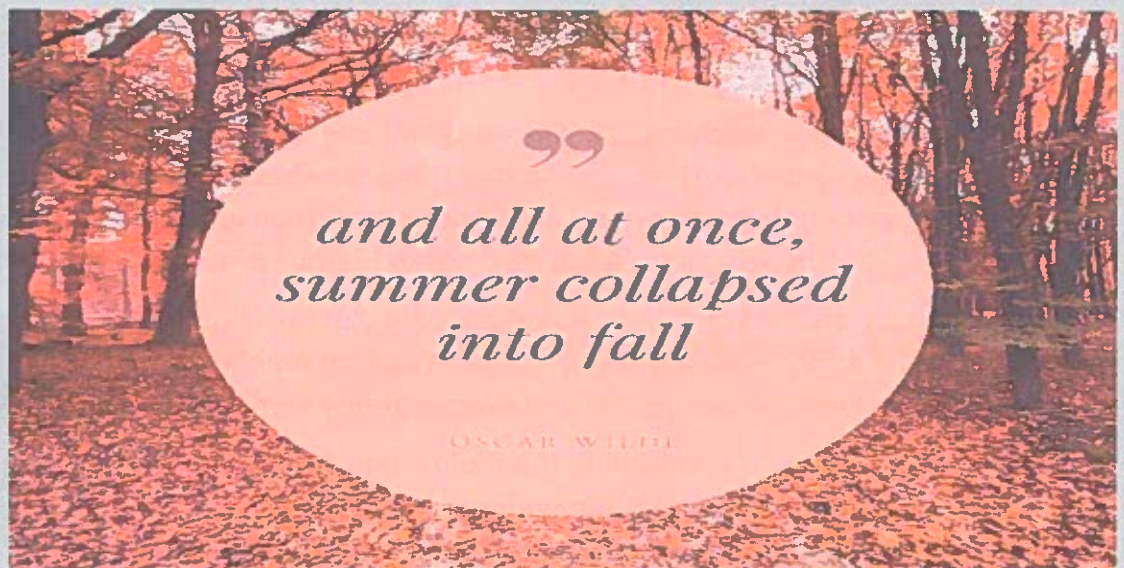
**- F. SCOTT FITZGERALD**

The fall season starts September 23rd. Fall is a great time to be outdoors with family and friends enjoying the nice cool air before winter sets in. Make your memories unforgettable.

Please read through the newsletter for new updates!!



TOWN&COUNTRY



”  
*and all at once,  
summer collapsed  
into fall*

OSCAR WILDE



## News from Ms. Polite-Director of Housing Management

School has begun, so please be mindful of children getting on and off the buses at each of our development sites. Children have a tendency to say they have no homework, so have your child read a book instead.

In addition, if you have a police matter, Officer Cothron is not working at the housing authority 24 hours per day. If you have an issue that requires a police matter, call the Lebanon Police Department. Written reports are not given because they are filed on the computer. You may go to the Lebanon Police Department and obtain a copy. Do not wait for Officer Cothron to arrive at the LHA, because at times he has no knowledge of the incident that occurred.

All accounts have been reviewed and we have observed that residents are not paying all of their charges. Please understand that any money owed ex: rent, utilities, maintenance charges, late fee, etc that are not paid in a timely manner will be grounds for evictions. Rent is due on the 1st. If your balance is not paid by the 20th then eviction proceedings will begin.

Have a Great Month!!

### REPORTING INCOME

Per your lease Section 5 Redetermination of Rent and Apartment Size, C. Interim Redetermination.....it is the tenant responsibility to report any change in family composition and all new income to the office within 10 days after occurrence.

You will need to come to office and fill out change in family/income form and also provide proof. EXAMPLES: separation notice, check stubs, court documents, birth certificates, social security cards, etc

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### Rental Payments

Rent is due on the 1st of each month. Please be mindful that you can pay rent several ways by Debit card, money order, cashiers check and personal check. The office can also draft rent from your checking account, for this we will need account#, routing# and the day you wish for it to come out. The day you want it to be drafted has to be the same day every month.

You can also pay on line without a service charge. You must go to [LHATN.org](http://LHATN.org), go to apply now and then register. You can obtain your balance, pay on line and also place a non-emergency work order.

A drop box for rent is on the outside of the main office at 49 Upton Heights. Please drop payment off in envelope. If M.O. or Checks comes in damaged it will be returned to resident. The scanner can not read damaged Money Orders or Checks.







**DO NOT TAMPER WITH THE SMOKE DETECTOR**, do not take the battery out, the battery serves as a backup in case of power outage. The smoke detector is very sensitive to heat and cold, this means that the smoke detector will chirp if your apartment wall heater is too hot, or its exposed to extreme cold quickly, this chirping is normal. LHA's maintenance dept. will check the smoke detectors twice a year, when gas heaters are turned on and off, but always when on a maintenance call or area inspections.

Thank you for your assistance in keeping LHA safe.

Call the office at 615-444-1872 if you have an issue with smoke detectors, if a smoke detector is down, you will be charged a fee...

**Gas detected inside or near a building**

**If you have a gas leak, we ask that you do the following:**

Leave doors open.

Evacuate residents of the building.

Do not turn on or off any electric switch; this could cause a spark, igniting the gas.

Do not use a cell phone, telephone, or even a flashlight.

Do not smoke, use a lighter or strike a match.

Do not start or stop a nearby vehicle or machinery

**Once outside the unit call LHA at 615-444-1872. If this is after hours, weekends or holidays when office is closed, call 615-444-1873.**

SEPTEMBER 2019						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Free Calendar Templates Dreamcalendars.com

**Pest Control** *INSIDE OF UNITS WILL BE TREATED AS FOLLOW*

**Tuesday Sept. 9th-UPTON 1-51 & 135-184**

**Monday-Sept.16th UPTON 52-63, 72-83, 84-95, 105, 110-124, 129 & 130, and all of Hillcrest**

**Monday-Sept. 23rd-ALL OF INMAN CT.**

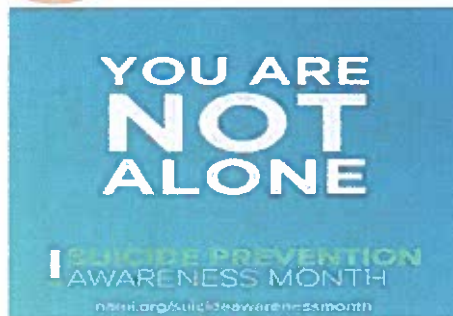
**Monday-Sept. 30th-Parkview, Head Homes and Watertown**

If you call the office to report any pest problems, your unit will be treated the last Monday of the Month. Please note this is your notice, no other notice will be sent out. **Note: Every other month, areas will be treated on the outside only.** If you have a pest problem, we ask you do not take this into your own hands, by placing bug bombs in your unit. Please call the office at 615-444-1872 to place your unit on the pest control list for

Reminder: Report a work order as soon as you notice an issue. If you wait and it damages the apartment you can be charged for the damages. Recently we had inspections and found that residents were not calling work orders in which made the staff have a back log. Please report when it occurs.

Please don't leave any items outside of your trashcan, they will not pick the items up. If the Housing Authority picks it up you will be charged. Remember if you don't have a lot of trash the can still needs to be emptied. Pull cans the night before around 7pm, and place back the same day of pickup to avoid a charge.





NATIONAL SUICIDE  
PREVENTION LIFELINE  
1-800-273-8255

**You can't always see pain.**



You can help save a life by recognizing the signs and starting the conversation.

**Suicide is preventable.**



  
**KEEP  
LIVING  
WE  
NEED YOU**

don't you dare  
give up on this life.

not tonight.

not tomorrow.

not ever.





# FALL BUCKET LIST



We would like to thank the Lebanon Special School District for providing the summer meals for our community. We also would like to thank the residents who let their children participate in the meals.

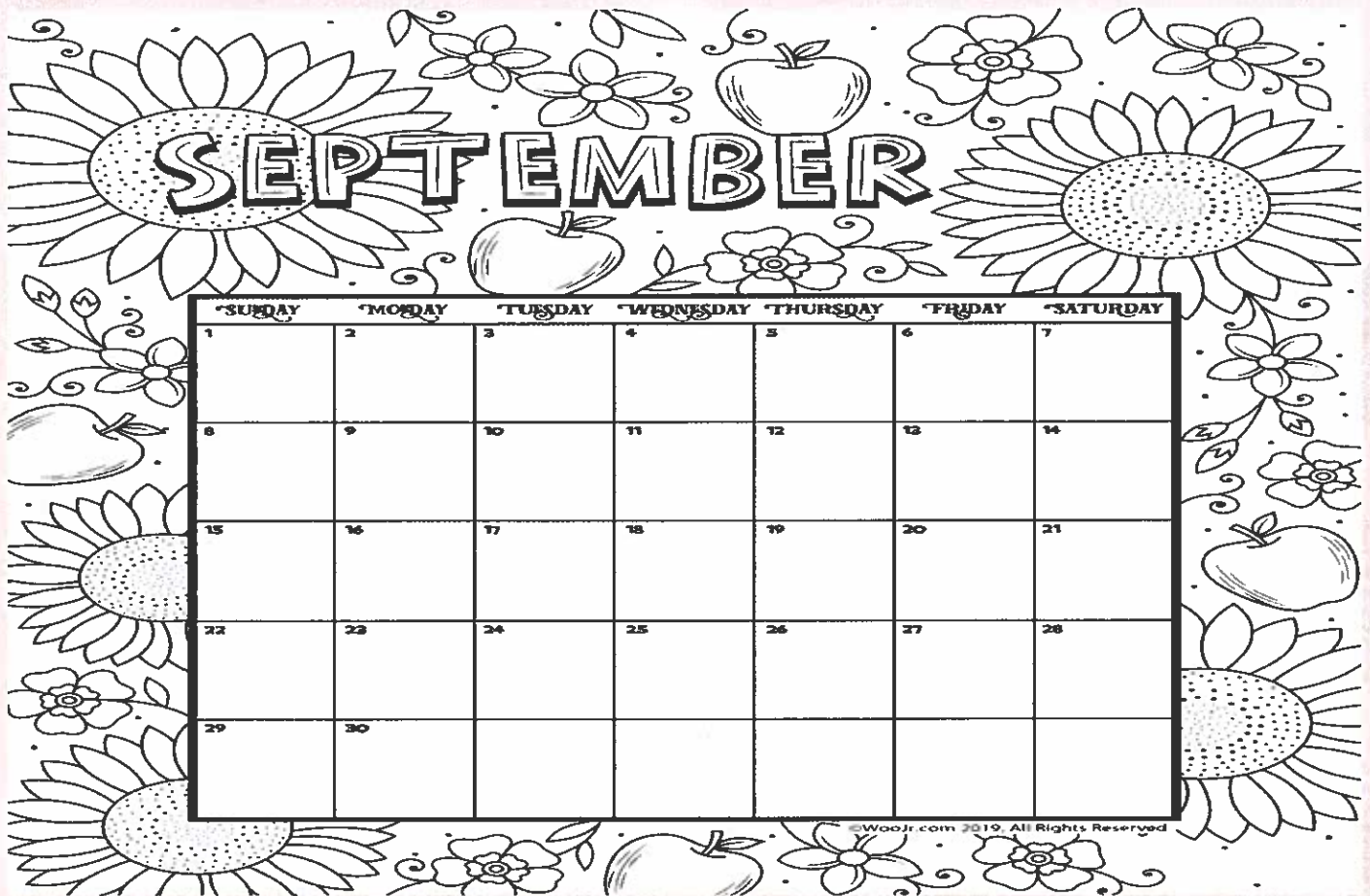
Meals distributed

Inman Court-603

Upton Heights-669

Head Homes-116





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E-mail: lhaoffice@lhatn.org

#### MISSION STATEMENT

Lebanon Housing Authority mission is to provide affordable, quality housing, services and opportunities to low income families and ensure program integrity by all program participants

You can apply  
online for LHA at  
[www.lhatn.org](http://www.lhatn.org)

- September 1st– Rent Due
- September 2nd-Labor Day.....The LHA Office will be closed
- September 6th– Late Fee Applied
- September 10th– National Grandparents Day
- September 14th– Sherrys Run
- September 16th– Mayflower Day
- September 19th– Board Meeting @4pm
- September 20th– Last Day to pay before eviction proceedings
- September 23rd– First Day of Autumn